

## Special Programmatic Conditions under the U. S. DOJ Justice Assistance Grant Program

### Non-Profit Treatment Service Providers

#### Goals and Objectives and Performance Measures

**Goal – To provide a meaningful evaluation of treatment, work and labor training environmental programs so that governmental funding agencies can accurately identify successful pilot programs and justify future funding of same.**

**Objective:** In order to plan for how federal grants funds will be allocated in the next budget and to establish basic uniform program evaluation, the Department of Justice and the Governor's Crime Commission will require the following changes in programmatic reporting procedures. The impact of reduced federal funding and the need for state administrating agencies to demonstrate to Congress the need to continue funding drug treatment initiatives with federal grants, demand the development for an increased evaluation capacity and accountability in how these funds are spent and a definition of true tangible results versus dollars expended.

**Activities:** The emphasis will be placed on providing need assessments of individual participants in terms of actual numbers of persons who have successfully completed treatment, that have fully engaged in special skills training and the numbers of ex-offenders who successfully develop job plans and secure gainful employment. This information will aid the Department of Justice and the Governor's Crime Commission to ascertain whether these types of programs are effective and cost efficient in their operations and should receive future funding consideration.

All projects funded through this program description must:

- Document the complete process used to create the program.
- Document all mandatory rules and regulations regarding program participation.
- Document the total number of participants who either receive or are in need mental health treatment or assessment.
- Document the total numbers of participants enrolled in each individual class.
- Document the total numbers of participants enrolled in drug treatment.
- Document and record attendance records for each individual class including instructors, dates, times, topics, subject content and number of participants.

- Document all successful completions, dropouts, failures, and dismissals from the program.
- Document the recidivism rates of all participants within the program.
- Document the number of meetings and keep minutes of meetings and records of contacts with participating agencies.
- Calculate and document the cost per enrolled client for each skill class or treatment program in which they participate.
- Collect and report itemized costs, statistical and anecdotal data on the program.
- Document and keep copies of all local media accounts of the program and press releases associated with the program.
- Document and produce annual reports that include participant self-assessments as well as summaries of other types of documentation collected.

The data collected for reporting, documentation, and monitoring will be used for evaluation purposes to determine productivity and effectiveness. All statistical and anecdotal information will be compiled and analyzed across the various projects for use as the basis for monitoring and strengthening individual projects on an ongoing basis, as well as to provide a yearly federal update on each programs progress in implementing and assessing that program's worth.