

Problem

- Clearly and briefly describe the existing problem.
- Include **strong statistical data to back up your statement!!**
- Explain how this project will compliment the county's Juvenile Crime Prevention Council Plan
- Clearly identify Risk and Protective Factor information
- Endure that there is a connection between the Problem Statement and the Project Operation and the Project Goal.

Goal(s)

- Should have 1 – 2 goals
- Goals are long term descriptions of what your project hopes to achieve when it is complete
- Goals should be clearly stated
- Goal should be realistic and achievable

Objective 1

Objective 2

Objective 3

Performance Measure 1

Performance Measure 2

Performance Measure 3

Evaluation 1

Evaluation 2

Evaluation 3

Project Operation

- Describe the general approach to be used in the project to address problem statement
- Describe how you will collaborate with other service providers
- Explain the role and/or responsibilities of any personnel or budgetary item requested and its relevance to the program
- Provide the days and hours of operation and proposed daily activities
- Ensure that you are using at least one of the "key elements" described in the announcement

Project Activities

- Should be listed as a detailed timeline (month by month)
- List the specific activities of starting and implementing the project

Budget

- Budget items must be realistic and necessary
- You may not use funds to supplant current funds
- Must be able to justify in Project Operation

Project Summary

- Short statement of what type of program you will be providing
- Include the ages and number of youth and/or families to be served in this project

POSITIVE OUTCOMES

